

**MACKENZIE COUNTY  
COMMITTEE OF THE WHOLE MEETING**

**Tuesday, March 28, 2023  
10:00 a.m.**

**Fort Vermilion Council Chambers  
Fort Vermilion, AB**

**PRESENT:**

Josh Knelsen	Reeve
Walter Sarapuk	Deputy Reeve (virtual)
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Cameron Cardinal	Councillor
Darrell Derksen	Councillor (left the meeting at 2:35 p.m.)
David Driedger	Councillor
Ernest Peters	Councillor
Garrell Smith	Councillor (arrived at 11:35 a.m.)
Lisa Wardley	Councillor (virtual)

**REGRETS:**

**ADMINISTRATION:**

Byron Peters	Interim Chief Administrative Officer/ Director of Projects & Infrastructure
Jennifer Batt	Director of Finance
Don Roberts	Director of Community Services
Michael Stamhuis	Interim Director of Operations
John Zacharias	Director of Utilities
Louise Flooren	Manager of Legislative & Support Services/ Recording Secretary

**ALSO PRESENT:** Steven Simpson Chair, Fort Vermilion Recreational Board

Minutes of the Committee of the Whole Meeting for Mackenzie County held on March 28, 2023 in the Council Chambers at the Fort Vermilion County Office.

**CALL TO ORDER: 1. a) Call to Order**

Reeve Knelsen called the meeting to order at 10:00 a.m.

**AGENDA: 2. a) Adoption of Agenda**

**MOTION COW 23-03-35 MOVED** by Councillor Braun

That the agenda be adopted as presented.

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**CARRIED**

**CLOSED MEETING: 7. Closed Meeting**

**MOTION COW 23-03-36 MOVED** by Councillor Peters

That Council move into a closed meeting at 10:02 a.m. to discuss the following:

- 7. a) Customer # 241496 - Taxation Payment Agreement Amendment Request (*FOIP Section 17*)
- 7. c) Creation of a Municipally Controlled Corporation (*FOIP Sections 23, 24, 25, & 27*)

**CARRIED**

The following individual were present during the closed meeting discussion. (*MGA Section 602.08(1) (6)*)

- All Councillors Present excluding Councillor Smith
- Byron Peters, Interim Chief Administrative Officer/ Director of Projects & Infrastructure
- Jennifer Batt, Director of Finance
- Don Roberts, Director of Community Services
- John Zacharias, Director of Utilities
- Louise Flooren, Manager of Legislative & Support Services/ Recording Secretary

Don Roberts, Director of Community Services and John Zacharias, Director of Utilities left the closed meeting at 10:13 a.m.

**MOTION COW 23-03-37 MOVED** by Councillor Driedger

That Council move out of the closed meeting at 11:16 a.m.

**CARRIED**

Reeve Knelsen recessed the meeting at 11:16 a.m. and reconvened the meeting at 11:32 a.m.

**CLOSED MEETING: 7. c) Creation of a Municipally Controlled Corporation**

**MOTION COW 23-03-38 MOVED** by Councillor Wardley

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That the discussion regarding the creation of a Municipally Controlled Corporation be received for information.

**CARRIED**

**CLOSED MEETING:** 7. a) **Customer # 241496 - Taxation Payment Agreement Amendment Request**

**MOTION COW 23-03-39** **MOVED** by Councillor Braun

That administration schedule a delegation at the April 4, 2023 Regular Council meeting.

**CARRIED**

**MINUTES FROM PREVIOUS MEETING:** 3. a) **Minutes of the March 16, 2023 Committee of the Whole Meeting**

**MOTION COW 23-03-40** **MOVED** by Councillor Bateman

That the minutes of the March 16, 2023 Committee of the Whole Meeting be adopted as presented.

**CARRIED**

Councillor Smith joined the meeting at 11:35 a.m.

**DELEGATION:** 4. a) **Royal Canadian Mounted Police (RCMP) – Crime Statistics**

Reeve Knelsen recessed the meeting at 12:20 p.m. and reconvened the meeting at 12:52 p.m.

**MOTION COW 23-03-41** **MOVED** by Councillor Driedger

That the RCMP crime statistics reports be received for information.

**CARRIED**

**BUSINESS:** 5. a) **2022 Mackenzie County Engineering Costs**

**MOTION COW 23-03-42** **MOVED** by Councillor Cardinal

That the 2022 Mackenzie County Engineering Costs be received for information.

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**CARRIED**

**DELEGATION:** 4. b) **Fort Vermilion Recreation Board**

**MOTION COW 23-03-43** **MOVED** by Councillor Braun

That administration continue working with the Fort Vermilion Recreation Society.

**CARRIED**

**BUSINESS:** 5. b) **Alberta Games Update**

**MOTION COW 23-03-44** **MOVED** by Councillor Peters

That the Alberta Games Update be received for information.

**CARRIED**

Reeve Knelsen recessed the meeting at 2:15 p.m., Councillor Derksen left the meet at 2:35 p.m. and Reeve Knelsen reconvened the meeting at 2:41 p.m.

**BUSINESS:** 5. c) **2022 Assessment Review**

**MOTION COW 23-03-45** **MOVED** by Councillor Driedger

That administration bring back the 2023 tax rate to the April 4, 2023 Council meeting.

**CARRIED**

**BUSINESS:** 5. d) **Municipal Development Plan Review**

**MOTION COW 23-03-46** **MOVED** by Councillor Smith

That the Municipal Development Plan be reviewed and brought back to a future Council meeting.

**CARRIED**

**BUSINESS:** 5. e) **Cheque Registers – March 13 - 24, 2023**

**MOTION COW 23-03-47** **MOVED** by Councillor Bateman

That the cheque registers and EFTs from March 13 - 24, 2023, be received for information.

**CARRIED**

**POLICY REVIEW:**

**6. a) Policy UT006 Municipal Rural Water Servicing – Endeavor to Assist**

**MOTION COW 23-03-48**

**MOVED** by Councillor Cardinal

That Policy UT006 Municipal Rural Water Servicing – Endeavor to Assist be received for information.

**CARRIED**

Reeve Knelsen recessed the meeting 3:36 p.m. and reconvened the meeting at 3:41 p.m.

**POLICY REVIEW:**

**6. b) Amend – Policy ADM042 General Safety Policy**

**MOTION COW 23-03-49**

**MOVED** by Councillor Wardley

That a recommendation be made to Council that Policy ADM042 General Safety be approved as presented at the Committee of the Whole meeting.

**CARRIED**

**CLOSED MEETING:**

**7. Closed Meeting**

**MOTION COW 23-03-50**

**MOVED** by Councillor Driedger

That Council move into a closed meeting at 3:43 p.m. to discuss the following:

7. b) Out of Scope Contracts (*FOIP Sections 23, 24 and 27*)

**CARRIED**

The following individual were present during the closed meeting discussion. (*MGA Section 602.08(1) (6)*)

- All Councillors Present excluding Councillor Derksen,
- Byron Peters, Interim Chief Administrative Officer/ Director of Projects & Infrastructure

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**MOTION COW 23-03-51**      **MOVED** by Councillor Bateman

That Council move out of the closed meeting at 4:44 p.m.

**CARRIED**

**CLOSED MEETING:**      **7. b) Out of Scope Contracts**

**MOTION COW 23-03-52**      **MOVED** by Councillor Bateman

That the Out of Scope Contracts discussion be received for information.

**CARRIED**

**NEXT MEETING DATE:**      **8. a) Meeting Dates**

Regular Council Meeting  
March 29, 2023  
10:00 a.m.  
Fort Vermilion Council Chambers

**ADJOURNMENT:**      **9. a) Adjournment**

**MOTION COW 23-03-53**      **MOVED** by Councillor Bateman

That the March 28, 2023 Committee of the Whole meeting be adjourned at 4:45 p.m.

**CARRIED**

These minutes will be presented for approval on April 25, 2023.

(original signed)  
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Joshua Knelsen  
Reeve

(original signed)  
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Byron Peters  
Interim Chief Administrative Officer

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